

विवेकानन्द महाविद्यालय
VIVEKANANDA COLLEGE
(दिल्ली विश्वविद्यालय)
(University of Delhi)
विवेक विहार, दिल्ली - ११००९५
VIVEK VIHAR, DELHI - 110095

Minutes of the meeting of the Governing Body (in hybrid mode) held on Monday, 10.02.2025 at 03:00 pm in the Office of the Principal, Vivekananda College. The following members were present:

Members Present :

- | | | |
|-----------------------------|---|---|
| 1. Prof. Neera Agnimitra | - | Chairperson, GB & University Representative |
| 2. Prof. Vijaya Laxmi Singh | - | Treasurer, GB & University Representative |
| 3. Dr. K. S. Aggarwal | - | Member (Joined Online) |
| 4. Dr. Jyotika Elhance | - | Teachers' Representative (Joined Online) |
| 5. Dr. Sujit Ram Tripathi | - | Teachers' Representative (Joined Online) |
| 6. Mr. Parveen Kataria | - | Non-Teaching Rep. & Special Invitee |
| 7. Prof. Pinki Maurya | - | Member Secretary & Principal |

Dr. K.S. Aggarwal, Member, Dr. Jyotika Elhance and Dr. Sujit Ram Tripathi, Teachers' Representatives attended the meeting through online mode.

Brig. (Dr.) Amita Chaturvedi, Mr. Manish Sachdeva, Mr. Ravinder Kumar, Members could not attend the meeting.

PROCEEDINGS

1. Attendance of the Governing Body Members.

- Attendance of all the members present was marked.

2. To approve and confirm the minutes of the Governing Body meetings held on 06.12.2024 and 30.12.2024.

- The Minutes of the GB meetings held on 06.12.2024 and 30.12.2024 were approved and confirmed with a rectification in the minutes of meeting held on 06.12.2024 in Item no. 23 point no. 2. This point is being now read as **"She also asked that their enhanced salary should be paid and that the GB approved the compliance of the DU notification"**.

3. Approval for advertisement to appoint A.O. and S.O. (Admin) on deputation for the smooth functioning of the College for a period of 1 year or till permanent arrangement is made whichever is earlier.

- Approved. The GB directed to add the line in the advertisement stating that the tenure of deputation period may be extended for another one year, if required or till the permanent arrangement is made whichever is earlier.

Prin
admin
Account
Prin

Contd...2/-

N. Agnimitra

4. Approval to appoint a Nurse through outsourcing agency to provide the first aid facilities to the students and staff.

- Approved.

5. Approval to release the enhanced salary to the contractual staff of the college as per DU notification.

- Approved as per DU notification dated 12.11.2021.

6. Approval to provide the medical facilities to the male employees of the college for their parents-in-law as per DU circular.

- Approved as per norms.

7. Approval of different types of leave to the faculty members after recommendation of the Leave Committee of the College.

- Matter related to the approval of different types of leave availed by the faculty members after recommendation of the leave committee will be discussed in the emergent GB meeting to be held on 13.02.2025.

8. Approval of confirmation after completion of one year probation to the newly appointed faculty members of Commerce, English, Mathematics & Hindi department in the College after completion of all documents and to release their benefits etc. except the three cases i.e. Ms. Deepika Kakkar, Ms. Khushboo Soni & Dr. Omvir Singh as per the office note which has been already approved by circulation. And also discuss the matter of Dr. Omvir Singh related to the required documents i.e. X & XII.

- Confirmation approved. The GB also approved the reissuing of confirmation letter of Applied Psychology Department with changed language. The case of Ms. Deepika Kakkar, Ms. Khushboo Soni & Dr. Omvir Singh was discussed and it was decided that their confirmation letter will be issued after receiving their required certificates/documents.

9. Approval to prepare the duplicate service book of Late Sh. Devender Kumar Sharma, Ex-S.O. and Late Sh. Ramesh Kochar, Gestetnor Operator for the purpose to revision of family pension under 7 th CPC and to release the arrears of family pension.

- Approved.

10. Ex-post facto approval of the minutes of the Central Purchase & Stock Verification Committee meetings for the financial year 2023-24 and 2024-25 till January, 2025.

- Deferred.

11. Approval of payment of Rs. 5,74,161/- to Mr. Prabhat Kumar, Architect for preparation of other projects.

- Deferred.

Contd..3/-

Prab

N. Agnimitra

12. To discuss the matter related to vacating the unsafe staff quarters.

- A letter again will be issued to Dr. Mukesh Kumar Burnwal in continuation to the previous letter issued to vacate the staff quarter on the basis of Safety Audit Report.

13. To discuss the matter of Prof. Saroj Kumari related to complaint against her.

- The GB discussed the matter and it was decided that the University of Delhi has already given clarification on this issue and she is already receiving GPF on the basis of that. Gindo Devi Mahavidyalaya has also submitted the reply in this regard. So, now no further investigation is needed.

14. To discuss the matter of Prof. Yuthika Mishra related to review the date of her promotion to the post of Professor.

- The GB discussed the matter and that this matter should be referred to the University of Delhi for expert opinion in this particular field.

15. To discuss the notice received from Cyber Cell, Shahdara.

- The GB discussed this matter and it was decided that the concerned information has already been given to the cyber cell. In this regard, it was also decided that the administration should ask the cyber cell that why this information is needed.

16. To discuss the matter related to APAR of some non-teaching employees.

- The GB discussed this matter and in this regard, the GB constituted a committee consisting of the following four members:
Dr. Jyotika Elhance, Teachers' Representative
Dr. Sujit Ram Tripathi, Teachers' Representative
Mr. Parveen Kataria, Non-Teaching Representative
One University Official

17. Matter of Delhi Jal Board.

- The GB opined that the college should keep depositing the current bill without fine and that this matter should be discussed with the concerned authorities of the Delhi Jal Board.

18. Matter of Property Tax.

- The GB opined that this matter should be discussed with the concerned authorities of the MCD.

19. To approve the Revised Budget 2024-25 & Budget Estimate for the f.y. 2025-26.

- Approved.

Contd...4/-

Ends

N. Aggarwal

20. To approve the revised requirement under R.B.E. 2024-25 towards salary (36 Head).

- Approved.

21. To approve the payment of Rs.73,165/- to college C.A. M/s Badal Gupta.

- Approved.

22. Discuss the matter of Repair and Renovation work suggested by CPWD.

- Approved.

23. Reporting Items :

1. The expenses approved by circulation for the process of appointment of Principal in Vivekananda College i.e. Rs. 1,71,980/- for Screening Committee meetings, Rs. 1,30,304/- for Selection Committee meeting & Rs. 2,650/- on the day of joining of the Principal.

- Reported and Approved.


2. Reporting of already approved Rs. 1000/- by circulation as a minimum conveyance charges for members to attend the meetings of the college or to visit the college for any official purpose.

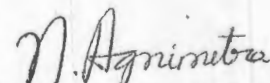
- Reported and Approved.

24. Any other matter with the permission of Chair.

1. The tenure of outsourcing agencies M/S KDS and M/S Friends Detective Security Services has been extended for further one month.
2. The tenure of photostat counter M/S Vinayak Photostat and Lamination has been extended for further two months.
3. MACP case of Mr. Aberon Singh should be processed as per norms and all such similar cases should also be processed.
4. Minutes of Central Purchase & Stock Verification Committee Meeting held on 07.02.2025 will be discussed in the GB emergent meeting to be held on 13.02.2025.
5. The GB condoned the delay of submission of medical bills after six months in respect of Late Dr. S.P. Mehta.

The meeting ended with a Vote of Thanks.


Prof. Pinki Maurya
Principal


Prof. Neera Agnimitra
Chairperson, GB